



D1.6 Data Curation Guide II

WP1 – Coordination and Management

Authors: Emmanuel Pajot, Weronika Borejko

Date: 13.04.2021



This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 824478.

Full Title	Promoting the international competitiveness of European Remote Sensing companies through cross-cluster collaboration			
Grant No	824478	Acronym	PARSEC	
Start date	1 st May 2019	Duration	30 months	
EU Project Officer	Milena Stoyanova			
Project Coordinator	Emmanuel Pajot (EARSC)			
Date of Delivery	Contractual	M24	Actual	M24
Nature	Report	Dissemination Level	Public	
Lead Beneficiary	EARSC			
Lead Author	Emmanuel Pajot	Email	Emmanuel.pajot@earsc.org	
Other authors	Weronika Borejko (EARSC)			
Reviewer(s)	Giannis Nasiopoulos (Draxis)			
Keywords	Data management, data processing, data policy, GDPR			

Document History

Version	Issue date	Stage	Changes	Contributor
1.0	13.04.2021	Draft		EARSC
2.0	14.04.2021	Reviewed	Initial review	Draxis
3.0	16.04.2021	Final	Introduced suggested changes	EARSC

Disclaimer

This publication reflects only the author’s view. It does not represent the view of the Executive Agency for Small and Medium-sized Enterprises (EASME) and the Agency is not responsible for any use that may be made of the information it contains.

Any dissemination of results reflects only the author’s view and the European Commission is not responsible for any use that may be made of the information it contains

Copyright message

© PARSEC consortium, 2020

This deliverable contains original unpublished work except where clearly indicated otherwise. Acknowledgment of previously published material and of the work of others has been made through appropriate citation, quotation or both. Reproduction is authorised provided the source is acknowledged.

Table of Contents

- List of Acronyms..... 5
- Executive Summary..... 6
- 1 Introduction 7
 - 1.1 Scope..... 7
 - 1.2 Responsibilities 7
- 2 Main principles of PARSEC Data Management 7
 - 2.1 Principles overview 7
 - 2.2 Confidentiality..... 8
 - 2.3 Keeping records 8
- 3 Collected and processed data 8
 - 3.1 Personal data 8
 - 3.2 Data, metadata and processed data..... 8
 - 3.3 Sensitive business information 8
- 4 Data Summary..... 9
 - 4.1 WP1 Coordination and Management 9
 - 4.2 WP2 Cross-border and cross-sectoral collaboration 10
 - 4.3 WP3 Large Scale Demonstrators..... 11
 - 4.4 WP4 Open Call Implementation 17
 - 4.5 WP5 Supporting Services to Beneficiaries 19
 - 4.6 WP6 Dissemination and Sustainability 21
- ANNEX 1 23
 - EARSC 25
 - Biosense 29
 - AVESEN..... 32
 - RASDAMAN 36
 - BWCON 40
 - Geomatrix 44
 - Eversis 48
 - EVENFLOW 52
 - DRAXIS..... 56
- Annex 2 60
 - PRIVACY POLICY [website] 60
- Annex 3 63

General conditions of participation in PARSEC events	63
--	----

Table of Tables

Table 1 WP1 Datasets	9
Table 2 WP2 Datasets	10
Table 3 WP3 Big Data Toolbox Datasets	12
Table 4 WP3 In situ Data Hub Datasets	14
Table 5 WP3 - eoMALL and eoPAGES Datasets	16
Table 6 WP4 Datasets	18
Table 7 WP5 Datasets	20
Table 8 WP6 Datasets	22

List of Acronyms

AVAESEN - Valencian Region Energy Association
bwcon - Baden-Württemberg: Connected e.V.
DCG – Data Curation Guide
DIAS – Data and Information Access Services
EARSC – European Association of Remote Sensing Companies
EO – Earth Observation
GDPR – General Data Protection Regulation
JP2 - JPEG 2000 Format
JSON – JavaScript Object Notation
LSD – Large Scale Demonstrators
TBD – To Be Defined
TIFF - Tagged Image File Format
UAV - unmanned aerial vehicles
vv, vw – viewport units
WP - Work Package
XML - Extensible Markup Language

Executive Summary

The present deliverable constitutes the second version of the Data Curation Guide (DCG) for PARSEC, being an update of the document prepared in M6 of the project. The current document, prepared in M23 of the project, outlines the types of data collected, generated, and processed during the project lifetime. The datasets identified in the document are what has been collected, in comparison to the first version of the document which was based on the data foreseen to be collected. The DCG defines the datasets, its processor, owner, and the purpose of the collection. Apart from the technological tools created for PARSEC beneficiaries, data processed in project will stay within PARSEC Consortium. To ensure the General Data Protection Regulation (GDPR) compliance, Annex 1 of the report consists of partners' statements regarding Personal Data.

The deliverable is composed of four main sections:

1. Introduction, which outlines the scope of the datasets considered in the project
2. Main principles of PARSEC data management
3. Collected and processed data – including its division into personal data and data, metadata, and processed data, concerning data used in population of the three PARSEC platforms
4. Data summary – list of all personal information and data per se (*i.e.* remote sensing data) collected in the project with the indication of its owner and processor.

Additionally, as Annex 2, the privacy policy from the PARSEC website is included, and as Annex 3, an example of General Conditions of participation in PARSEC event.

1 Introduction

1.1 Scope

Data Curation Guide will cover the datasets collected and used during the lifetime of the project. The data are both the data per se (e.g. satellite data) and personal data. Datasets are divided according to the Work Package (WP) they are collected in. The data curation lays within the scope of WP1.

1.2 Responsibilities

This document was created by Emmanuel Pajot (EARSC), Project Coordinator, and Weronika Borejko (EARSC).

2 Main principles of PARSEC Data Management

2.1 Principles overview

PARSEC collects different types of data, including personal data needed for effective coordination and management of the project.

Datasets in the document are divided by Work Packages (WP) and in case of WP3 additionally by Business Catalysts – initially called Large Scale Demonstrators.

PARSEC Business Catalysts are tools facilitating access to Earth Observation (EO) market, EO data and its analysis. There are three different tools gathering different sets of data:

- Big Data Toolbox
- In situ Data Hub
- eoMALL and eoPAGES

The Big Data Toolbox will help companies harness the power of big EO data by providing services for pre-processing, integration, sampling, data fusion, analytics and visualization of heterogeneous data. The Big Data Toolbox will be integrated with the Copernicus DIAS ([link](#)), contributing to the development of European datacube technology capacities. It will achieve this by pre-processing Copernicus DIAS products into production ready GeoTIFF images (“DIAS+”) for either: direct injection into Rasdaman datacubes or the production of added-value information layers (“DIAS++”).

The In situ Data Hub is being developed as an active, multi-source repository with automated discovery, retrieval, harmonisation and transformation services. This tool will communicate with other systems and provide access to geo-referenced field observations coming from the following innovative and often low-cost open-source terrestrial sources: sensor networks, independent IoT devices, citizen observatories, crowdsourcing, unmanned aerial vehicles (UAV), other online structured (e.g. XML or JSON services, databases, csv or excel files) and unstructured (sensor measurements in web page tables) data sources available.

The third Business Catalyst – eoMALL and eoPAGES –are dedicated pages presenting companies and services available in the food, energy and environment sectors. Platforms’ users can create profiles to promote their services. Therefore, in the third catalyst only the personal data of its users will be processed.

In other WPs the collected and processed data will be mostly personal data regarding applicants and later beneficiaries, and the PARSEC Consortium partners.

2.2 Confidentiality

In accordance with the Article 36 of the Grant Agreement, all the personal and sensitive data remain confidential. While the PARSEC consortium members are bound by the GA, all the additional people working with the data (trainers, reviewers, Jury members, etc.) are bound by a Non-Disclosure Agreement.

2.3 Keeping records

According to Article 18 of the Grant Agreement, all the records and the supporting documentation will be kept for a period of five years after the payment of the balance.

3 Collected and processed data

3.1 Personal data

Personal data is being collected in several tasks of the acceleration program. Mostly regarding application process, evaluation, and taking part in support services (e.g. registration for matchmaking event, taking part in online webinar). The collected personal data also includes the recordings of training, workshops, and online sessions. PARSEC online training prepared for both beneficiaries of the Open Call 1 and the Open Call 2 were recorded. Majority of them were organized in a webinar format, which meant that only image of invited speakers was recorded, after receiving their consent. All of them are available to beneficiaries through the online platform hosted by bwcon. Some of the sessions were also publicly available through PARSEC YouTube channel. For those instances, all involved speakers and attendees were informed beforehand that the session was being recorded. Annex 3 includes an example of a GDPR form informing the attendees about the conditions of participation in an event.

3.2 Data, metadata and processed data

Data and metadata will be collected for the sake of WP3 – Large Scale Demonstrators (LSD), so-called Business Catalysts. To maximize the efficiency and utility of the two platforms, beneficiaries of PARSEC 1st Open Call were asked to define their needs regarding data. Assuming that data will be necessary for the development of created products and services, beneficiaries had a chance to indicate what kind of data they might need (covering what geographical area, in what temporal resolution, and if specified, from which source).

The data collected and processed within WP3 are being implemented into Big Data Toolbox and In situ Data Hub. The third Business Catalyst, eoMALL and eoPAGES, concerns only personal data.

3.3 Sensitive business information

This version of the document also includes a new type of data – sensitive business information. In the later stage of the programme, PARSEC consortium also collects deliverables and reports prepared by the beneficiaries. The prepared documents and presentations not only include pictures, names, and position of the team members, but also include information regarding the business model, technical details of the solutions, and other elements which might be considered sensitive.

4 Data Summary

4.1 WP1 Coordination and Management

WP1 – Coordination and Management						
Data Collection	Personal Data Type	Data Owner	Data Processor	Access Restriction	Storage	Purpose
Banking data database of project partners	Institution's name, IBAN/Account number, BIC/SWIFT CODE, Address	EARSC	EARSC	EARSC	Database on Dropbox	Data collected from all involved partners to enable transferring the project funds
Team database	Institution, name and surname, email address, phone number, Skype contact	EARSC	PARSEC Consortium	PARSEC Consortium	Database in PARSEC Space on Confluence and on Dropbox	Data collected from all involved partners to enable contacting everyone involved in the project

Table 1 WP1 Datasets

4.2 WP2 Cross-border and cross-sectoral collaboration

WP2 – Cross-border and cross-sectoral collaboration						
Data Collection	Personal Data Type	Data Owner	Data Processor	Access Restriction	Storage	Purpose
Registration on Association	Email address	AVAENSEN	AVAENSEN	AVAENSEN	Database (Excel file)	Sending dissemination materials
Contacts from events	Email address	-	AVAENSEN	AVAENSEN	Database (Excel file)	Specific mails asking questions
Attendees of User and Technology Talks	Name, surname, email address, company	AVAENSEN bwcon	AVAENSEN bwcon	AVAENSEN Bwcon EARSC Evenflow Draxis	Database (Excel file)	Communication with the registrants for the events
Recordings of the User and Technology Talks	Image and audio video	AVAENSEN bwcon	AVAENSEN bwcon Evenflow EARSC	Publicly available	PARSEC YouTube channel	Making the session available to broader audience and to interested who could not attend and increasing visibility and promotion of the programme and the speakers

4.3 WP3 Large Scale Demonstrators

WP3 – Big Data Toolbox						
Dataset Name	Dataset Format	Preferential Source	Access Restriction	Area of Interest	Expected Data Volume	Purpose
Sentinel-2	TIFF	WP3	Public	Lithuania	2.7TB	To create layers which will be used by PARSEC beneficiaries
Sentinel-2	TIFF	WP3	Public	Latvia	0.8TB	To create layers which will be used by PARSEC beneficiaries
Sentinel-2	TIFF	WP3	Public	Azerbaijan	1.3TB	To create layers which will be used by PARSEC beneficiaries
Sentinel-1	TIFF	WP3	Public	Lithuania	5.2TB	To create layers which will be used by PARSEC beneficiaries
Sentinel-1	TIFF	WP3	Public	Latvia	0.37TB	To create layers which will be used by PARSEC beneficiaries
Sentinel-1	TIFF	WP3	Public	Azerbaijan	0.23TB	To create layers which will be used by PARSEC beneficiaries
Sentinel 1 GRD	TIFF	WP3	Public	Global	11.5 PB	For use by PARSEC beneficiaries
Sentinel 1 SLC	TIFF	WP3	Public	Global	48.5 PB	For use by PARSEC beneficiaries
Sentinel 2 L1C	JP2	WP3	Public	Global	70.5 PB	For use by PARSEC beneficiaries
Sentinel 2 L2A	JP2	WP3	Public	Global	2.6 PB	For use by PARSEC beneficiaries
Sentinel 3 OLCI LFR	TIFF	WP3	Public	Brazil region	0.4 GB	For use by PARSEC beneficiaries
Sentinel 3 SLSTR LST	TIFF	WP3	Public	Brazil region	12.7 MB	For use by PARSEC beneficiaries
Sentinel-5p	TIFF	WP3	Public	Europe	94.3 GB	For use by

						PARSEC beneficiaries
EU DEM	TIFF	WP3	Public	Europe	85.9 GB	For use by PARSEC beneficiaries
Sentinel-1 2020	TIFF 3622 VV 3622 VH	WP3	Public	Baltic Sea region (Estonia, Latvia, Lithuania, Poland, Germany, Denmark, Sweden)	7.5 TB VV 7.5 TB VH 15 TB total	For use by PARSEC beneficiaries

Table 3 WP3 Big Data Toolbox Datasets

Due to huge diversity of the collected and processed data within the Big Data Toolbox, *Table 3* provides just an overview with division of data per source. More detailed information can be found in D3.3 Big Data Toolbox Report.

WP3 – In situ Data Hub						
Dataset Name	Dataset Format	Preferential Source	Access Restriction	Area of Interest	Expected Data Volume*	Purpose
Official air quality measurements from 10.500 stations in 75 countries worldwide from OpenAQ	API	WP3	Public	75 countries (https://api.openaq.org/v1/countries)	TBD	To create layers which will be used by PARSEC beneficiaries
Historical AQ data from AirBase	API	WP3	Public	Europe	TBD	(same)
Noise, temperature, humidity, and AQ measurements from mobile sensors in Croatia & Austria (OpenIoT- https://github.com/OpenIoTOrg/openiot)	API	WP3	Public	Croatia & Serbia	TBD	(same)
AQ low cost sensor measurements in Croatia (UWEDAT - https://www.uwedat.at/)	API	WP3	Restricted	Croatia	TBD	(same)
CAMS reanalysis and forecast data for Europe (~12km resol.)	API	WP3	Public	Europe	TBD	(same)
AQ data from citizen science sensors Luftdaten (https://luftdaten.info/en/home-en/)	API	WP3	Public	Global	TBD	(same)
Real time and historical AQ data from citizen science sensors hackAIR (https://api.hackair.eu/docs/)	API	WP3	Public	Global	TBD	(same)
Air quality estimation from sky depicting photos in Flickr and webcams (DRAXIS mechanism)	API, Websites	WP3	Public	Europe	TBD	(same)
Global Forecast Weather data (GFS)	FTP	WP3	Public	Global	TBD	(same)
Daily and hourly gas consumption of industrial customers connected to the transmission system - Final data by region	API	WP3	Public	Energy related data France	TBD	(same)
Annual regional production of renewable energy (2008	API	WP3	Public	Energy related data	TBD	(same)

to 2019)				France		
National Register of Electricity Generation and Storage Facilities (ongoing 2020)	API	WP3	Public	Energy related data France	TBD	(same)
Climatology - Resources to climatological data for Europe	API	WP3	Restricted	Europe	TBD	(same)

Table 4 WP3 In situ Data Hub Datasets

*Expected Data Volume for the data used in the In Situ Data Hub remains TBD (To Be Decided) as the Hub serves only as an access point to other data sources. Therefore, the volume depends on each individual request placed by the users.

WP3 – eoMALL and eoPAGES						
Data Collection	Data Type	Data Owner	Data Processor	Access Restriction	Storage	Purpose
eoMALL and eoPAGES	EMAIL	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	contact newsletter login - verification
	PASSWORD	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	Login - verification
	COIH - email	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	Login - verification
	Google ID	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	Login - verification
	Facebook ID	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	Login - verification
	Twitter ID	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	Login - verification
	LinkedIn ID	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	Login - verification
	NAME	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	Signature (messages, FAQ)
	SURNAME	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	signature
	POSITION	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	STATISTICS
	LINKEDIN	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	CONTACT
	PHONE NO	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	CONTACT
	WEBSITE	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	CONTACT
	COUNTRY	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	STATISTICS
	ADDRESS	EARSC	EARSC and Eversis	EARSC and EVERSIS	Liferay's Database	CONTACT
COOKIE: _GA	User	Google	EARSC and	Browser cookie	Google	

				EVERSIS		Analytics
COOKIE: _GAT	User	Google	EARSC and EVERSIS	Browser cookie	Google Analytics + Google Tag Manager	
COOKIE: _GID	User	Google	EARSC and EVERSIS	Browser cookie	Google Analytics	
Cookieconsent_status	User	Eversis	EARSC and EVERSIS	Browser cookie	GDPR consent	
JSESSIONID LFR_SESSION_STATE_XXXXX COOKIE_SUPPORT	User	Liferay, Web Server	EARSC and EVERSIS	Browser cookie	Keeping session	
GUEST_LANGUAGE_ID	User	Liferay	EARSC and EVERSIS	Browser cookie	Remembering language of unauthorized user	
IP_ADDRESS	Google	Google	EARSC and EVERSIS	Google analytics		
GEOGRAPGIC LOCATION	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	
REFERALL PAGE / LINK	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	
LANDING PAGE	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	
PAGES VIEWS AND DURATION	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	
NAVIGATION PATHS	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	
EXITING PAGE	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	
WEB BROWSER AND VERSION	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	
DEVICE TYPE AND BRAND	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	
NEW / RETURNING USER	Google	Google	EARSC and EVERSIS	Google analytics	STATISTICS	

Table 5 WP3 - eoMALL and eoPAGES Datasets

4.4 WP4 Open Call Implementation

WP4 – Open Call Implementation						
Data Collection	Personal Data Type	Data Owner	Data Processor	Access Restriction	Storage	Purpose
Open Call platform for applications and evaluations	Personal data: Name, surname, gender, email address, phone number SME data: VAT, Company address and legal documents including bank account information	BioSense	BioSense	PARSEC Consortium	Amazon web service and BioSense Cloud	-To allow applicants to create a profile on PARSEC platform in order to apply to PARSEC Open Calls -To allow applicants to create a profile on PARSEC platform in order to perform tasks as evaluator within Open Call 1 -For data aggregation: We retain the right to collect and use any non-personal information collected during their application for statistics purposes that will be part of our reports toward EC. At no time is applicants personally identifiable information included in such data aggregations.
Open Call 1 and 2 contracting	Name and surname of legal representatives of SMEs, email address, phone number Not personal but SME data: VAT, Company address and legal and financial documents	BioSense	BioSense	PARSEC Consortium, Bank and auditor	BioSense Cloud	-To allow BioSense team to perform legal and financial check of eligibility of SMEs - To allow BioSense to finalize the contracts with beneficiaries - the contracts containing this information are shared with the

	including bank account information					bank in the moment of payments -- the contracts containing this information are shared with auditor during the audit of the entire project in order to receive CFS
Demo Days recording	Image – audio and video	EARSC	EARSC	PARSEC Consortium	Mp4 file on Dropbox	- To be prepared for the appeal procedure and be able to re-evaluate or check the performance and evaluation process; the recording was also used by the consortium to prepare for the training with the beneficiaries
Beneficiaries' Deliverables	Sensitive business information	Biosense	Biosense	Biosense	Database of files on Biosense cloud	- To verify if the beneficiaries are meeting the contractual requirements and deliver the planned work

Table 6 WP4 Datasets

4.5 WP5 Supporting Services to Beneficiaries

WP5 – Support services for beneficiaries						
Data Collection	Data Type	Data Owner	Data Processor	Access Restriction	Storage	Purpose
Matchmaking database	Name, Surname, company or project name, Email, country	bwcon	bwcon	PARSEC Consortium	VDS System	Matchmaking
Coaching services database	Name, Surname, company or project name, address, Email, country	bwcon	bwcon	PARSEC Consortium	VDS System	Organizing coaching activities
Coaches database	Name, Surname, company, address, Email, competences	bwcon	bwcon	PARSEC Consortium	VDS System	Selecting coaches from our pool to support coaching services
Recordings of training and webinars	Image – audio and video	bwcon AVAESEN EARSC	bwcon AVAESEN EARSC Evenflow	PARSEC Consortium and/or public	Mp4 files stored on Dropbox, Database on VDS System, some published on PARSEC YouTube channel	Making the training available to all beneficiaries to watch if they could not join the live session, or to re-watch for the learning purposes Publicly available videos serve the purpose of reaching out to broader audience and increasing the visibility of the programme and its beneficiaries
Beneficiaries' Business Plans and Financial Plans	sensitive business information	EARSC	AVAESEN EARSC Biosense	PARSEC Consortium	Files' collection on Dropbox	Verification of the eligibility of consortia to receive the funding; customization of

						the needed training based on the level of advancement of the documents
--	--	--	--	--	--	--

Table 7 WP5 Datasets

4.6 WP6 Dissemination and Sustainability

WP6 – Dissemination and Sustainability						
Data Collection	Data Type	Data Owner	Data Processor	Access Restriction	Storage	Purpose
Database for received email questions	Full name, Email address, Entry ID , Interest (Apply/ Invest/ Other), Email text, IP address, expressed consent (GDPR)	Evenflow	Evenflow and EARSC	PARSEC Consortium	Database on Wordpress, E-mail question received by info@parsec-accelerator.eu and stored on a server.	Receiving and answering questions of interested applicants, investors and others
Database for email updates 1	Email address, Entry ID, opt-in date, time and IP address, expressed consent (GDPR)	Evenflow	Evenflow	Evenflow	Database on Wordpress	Gathering information to be exported to Mailchimp
Database for email updates 2	Email address, Entry ID, opt-in date and time, expressed consent (GDPR), marketing data concerning each e-mail update (delivery, opening, clicked links, unsubscription, abuse complaints)	Evenflow	Mailchimp, Evenflow	PARSEC Consortium	Database on Mailchimp	Assessing and improving PARSEC Accelerator communication activities
Database for website usage	Information about website visitors: IP addresses (including geographic estimation), when and which website	Evenflow	Google Analytics, Evenflow	Evenflow for detailed data, PARSEC Consortium for aggregated data, Public for final data (general website)	Google Analytics	Assessing and improving PARSEC Accelerator communication activities

	pages have been visited, order of views, length of views, device and browser used, cookies for browsing history			statistics without		
Database of dissemination partners	Company or institution name, type (internal classification), country, sector, date of contact, contact person (if applicable), e-mail address	Evenflow	Evenflow	Evenflow	Excel database (based on publicly available information gathered via desk research)	Contacting multipliers and partners to promote the project, keeping track of contacted entities
Database of PARSEC beneficiaries	Email address, Company name, Name of the person (if applicable), marketing data concerning each e-mail update (delivery, opening, clicked links, unsubscription, abuse complaints)	Evenflow	Mailchimp, Evenflow	PARSEC Consortium	Database on Mailchimp	Informing beneficiaries (First and Second Stage) about their opportunities, collecting feedback and input for finetuning activities of the second stage of the accelerator

Table 8 WP6 Datasets

ANNEX 1

To assure the compliance with General Data Protection Regulation (GDPR) of all the PARSEC partners, a Personal Data Risk Assessment form was shared and filled out by all the partners. The form indicates if personal data will be received and/or transmitted by each of the partners. Because of involvement of the whole consortium in several WPs, and especially in WP6 devoted to communication, it is foreseen that all partners will transmit and receive data from all consortium members. It is being anticipated that partners will provide information regarding their national and local multipliers. This way, we can assure maximalization of outreach on each of the local markets.

It is taken under consideration that one of the partners is based outside of the European Union. Serbian partner - Biosense Institute is compliant with GDPR as demanded by law. Biosense Institute is in charge of management of the Open Calls, therefore, they will be the ones collecting the data and if needed, transferring them to the consortium partners based in EU. Nevertheless, because of pan-European events which will be organized and related mutual efforts, the possibility of Biosense receiving data from consortium is also foreseen.

1. European Association of Remote Sensing Companies
2. Biosense Institute – Research and Development Institute for Information Technologies in Biosystems
3. Asociación Valenciana de Empresas del Sector de la Energía
4. RASDAMAN GmbH
5. Bwcon GmbH
6. GEOMATRIX UAB
7. Eversis Sp. z o.o.
8. Evenflow
9. DRAXIS Environmental S.A.

PARSEC PERSONAL DATA RISK ASSESSMENT

KINDLY READ CAREFULLY BEFORE FILLING IN THE FORM BELOW

- **Personal data is information that relates to an identified or identifiable individual.**

What identifies an individual could be a name or a number or could include other identifiers such as an IP address or a cookie identifier, or other factors.

1. If it is possible to identify an individual directly from the information you are processing, then that information is personal data.
2. If you cannot directly identify an individual from that information, then you need to consider whether the individual is still identifiable. You should take into account the information you are processing together with all the means reasonably likely to be used by either you or any other person to identify that individual. If the individual is identifiable, then that information is personal data.

Information which has had identifiers removed or replaced in order to pseudonymize the data is still personal data.

Only information which is truly anonymous is deemed as no personal data

- **A data subject** is any individual person who can be identified, directly or indirectly subject by personal data
- **Process** means any operation or set of operations which is performed on personal data or on sets of personal data, whether or not by automated means, such as collection, recording, organization, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction.

You can process personal data without having collected them yourself.

EARSC

NAME OF YOUR LEGAL ENTITY: European Association of Remote Sensing Companies
country: Belgium

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Emmanuel PAJOT

email: emmanuel.pajot@earsc.org

phone:0032487743569

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

- Belgium

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

- Biosense Institute

- AVAENSEN

- Rasdaman

- Geomatrix
- Eversis
- bwcon
- Evenflow
- Draxis

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

- Biosense Institute
- AVAENSEN
- Rasdaman
- Geomatrix
- Eversis
- bwcon
- Evenflow
- Draxis

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-
-
-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-
-
-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

Encryption

Anonymisation

Partitioning data

Logical access control (Methods to define and attribute users profiles)

Traceability (logging)

Secured archiving

Paper document security

Minimising the amount of personal data (e.g by Filtering and removal, Reducing sensitivity via conversion, Reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)

Clamping down on malicious software

Managing workstations

Website security

Backups security

Maintenance security

Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)

Network security

Physical access control

Monitoring network activity

Hardware security

Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..) , fire hazard, water hazard)

Organizational Control

- Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)
- Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)
- Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)
- Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

Biosense

NAME OF YOUR LEGAL ENTITY: BioSense Institute
country: Serbia

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Bojan Gavrilovic

email: bojan@biosense.rs

phone: +381631503234

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

Serbia

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

- EARSC

- AVAENSEN

- Rasdaman
- Geomatrix
- Eversis
- bwcon
- Evenflow
- Draxis

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

We will send aggregated data in form of report on Open call both to partners and EC

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-
-
-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

- Encryption
- Anonymisation
- Partitioning data
- Logical access control (Methods to define and attribute users profiles)
- Traceability (logging)
- Secured archiving
- Paper document security
- Minimising the amount of personal data (e.g by Filtering and removal, Reducing sensitivity via conversion, Reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

- Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)
- Clamping down on malicious software
- Managing workstations
- Website security
- Backups security
- Maintenance security
- Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)
- Network security
- Physical access control
- Monitoring network activity
- Hardware security
- Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..) , fire hazard, water hazard)

Organizational Control

- Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)
- Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)
- Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)
- Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

AVESEN

NAME OF YOUR LEGAL ENTITY: Asociación Valenciana de Empresas del Sector de la Energía
country: Spain

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Bianca Dragomir

email: bdragomir@avaesen.es

phone: 0034605650631

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

Spain

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

- EARSC

- Biosense Institute

- Rasdaman
- Geomatrix
- Eversis
- bwcon
- Evenflow
- Draxis-

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

- EARSC
- Biosense Institute
- Rasdaman
- Geomatrix
- Eversis
- bwcon
- Evenflow
- Draxis

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-
-
-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-
-
-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

Encryption

Anonymisation

Partitioning data

Logical access control (Methods to define and attribute users profiles)

Traceability (logging)

Secured archiving

Paper document security

Minimising the amount of personal data (e.g by Filtering and removal, Reducing sensitivity via conversion, Reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)

Clamping down on malicious software

Managing workstations

Website security

Backups security

Maintenance security

Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)

Network security

Physical access control

Monitoring network activity

Hardware security

Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..) , fire hazard, water hazard)

Organizational Control

- Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)
- Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)
- Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)
- Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

RASDAMAN

NAME OF YOUR LEGAL ENTITY: rasdaman GmbH
country: Germany

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Peter Baumann

email: baumann@rasdaman.com

phone: +49-173-5837882

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

- Germany-

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

- EARSC

- Biosense Institute

- AVAESEN
- Geomatrix
- Eversis
- bwcon
- Evenflow
- Draxis

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

- EARSC
- Biosense Institute
- AVAESEN
- Geomatrix
- Eversis
- bwcon
- Evenflow
- Draxis

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-
-
-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-

-

-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

Encryption

Anonymisation

Partitioning data

Logical access control (Methods to define and attribute users profiles)

Traceability (logging)

Secured archiving

Paper document security

Minimising the amount of personal data (e.g by Filtering and removal, Reducing sensitivity via conversion, Reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)

Clamping down on malicious software

Managing workstations

Website security

Backups security

Maintenance security

Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)

Network security

Physical access control

Monitoring network activity

Hardware security

Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..) , fire hazard, water hazard)

Organizational Control

- Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)
- Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)
- Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)
- Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

BWCON

NAME OF YOUR LEGAL ENTITY: bwcon GmbH
country: Germany

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Rudolf Fiedler/ DPP Data Protection GmbH

email: rudolf.fiedler@dataprotectionpartner.de

phone:

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

- Germany

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

-EARSC

-Avaesen

-BioSense Institute

-Draxis
 -evenflow
 -EVERSIS
 -GEOMATRIX
 -rasdaman

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

- EARSC
- Avaesen
- BioSense Institute
- Draxis
- evenflow
- EVERSIS
- GEOMATRIX
- rasdaman

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-
-
-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-

-

-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

- Encryption
- Anonymisation
- Partitioning data
- Logical access control (Methods to define and attribute users profiles)
- Traceability (logging
- Secured archiving
- Paper document security
- Minimising the amount of personal data (e.g by Filtering and removal, reducing sensitivity via conversion, reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

- Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)
- Clamping down on malicious software
- Managing workstations
- Website security
- Backups security
- Maintenance security
- Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)
- Network security
- Physical access control
- Monitoring network activity
- Hardware security
- Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..), fire hazard, water hazard)

Organizational Control

- Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)
- Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)
- Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)
- Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

Geomatrix

NAME OF YOUR LEGAL ENTITY: GEOMATRIX UAB
country: LT

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Gediminas Vaitkus

email: info@geomatrix.lt

phone: +370 5 2320512

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

- Lithuania

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

- EARSC

-Avaesen

- BioSense Institute
- Draxis
- evenflow
- EVERSIS
- bwcon
- rasdaman

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

- -EARSC
- Avaesen
- BioSense Institute
- Draxis
- evenflow
- EVERSIS
- bwcon
- rasdaman

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-
-
-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-
-
-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

Encryption

Anonymisation

Partitioning data

Logical access control (Methods to define and attribute users profiles)

Traceability (logging

Secured archiving

Paper document security

Minimising the amount of personal data (e.g by Filtering and removal, Reducing sensitivity via conversion, Reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)

Clamping down on malicious software

Managing workstations

Website security

Backups security

Maintenance security

Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)

Network security

Physical access control

Monitoring network activity

Hardware security

Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..) , fire hazard, water hazard)

Organizational Control

Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)

Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)

Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)

Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

Eversis

NAME OF YOUR LEGAL ENTITY: Eversis sp. z o.o.
country: Poland

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Jolanta Pasik

email: jpasik@eversis.com

phone: +48 22 578 55 00

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

- Poland

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

- EARSC

-Avaesen

-BioSense Institute

-Draxis
 -Evenflow
 -Geomatrix
 -bwcon
 -rasdaman

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

- EARSC
- Avaesen
- BioSense Institute
- Draxis
- Evenflow
- Geomatrix
- bwcon
- rasdaman-

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-
-
-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-

-

-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

- Encryption
- Anonymisation
- Partitioning data
- Logical access control (Methods to define and attribute users profiles)
- Traceability (logging
- Secured archiving
- Paper document security
- Minimising the amount of personal data (e.g by Filtering and removal, Reducing sensitivity via conversion, Reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

- Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)
- Clamping down on malicious software
- Managing workstations
- Website security
- Backups security
- Maintenance security
- Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)
- Network security
- Physical access control
- Monitoring network activity
- Hardware security
- Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..) , fire hazard, water hazard)

Organizational Control

- Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)
- Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)
- Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)
- Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

EVENFLOW

NAME OF YOUR LEGAL ENTITY: Evenflow SPRL

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Dimitrios Papadakis

email: dimitri@evenflowconsulting.eu

phone: +32 498 11 35 64

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

- Belgium

- Other countries linked to the use of platforms (FormCraft/Wordpress, MailChimp, Google Analytics)

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

- EARSC

-Avaesen

-BioSense Institute

- Draxis
- Eversis
- Geomatrix
- bwcon
- rasdaman-

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

- EARSC
- Avaesen
- BioSense Institute
- Draxis
- Eversis
- Geomatrix
- bwcon
- rasdaman

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-
-
-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-

-

-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

- Encryption
- Anonymisation
- Partitioning data
- Logical access control (Methods to define and attribute users profiles)
- Traceability (logging
- Secured archiving
- Paper document security
- Minimising the amount of personal data (e.g by Filtering and removal, Reducing sensitivity via conversion, Reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

- Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)
- Clamping down on malicious software
- Managing workstations
- Website security
- Backups security
- Maintenance security
- Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)
- Network security
- Physical access control
- Monitoring network activity
- Hardware security
- Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..) , fire hazard, water hazard)

Organizational Control

- Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)
- Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)
- Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)
- Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

DRAXIS

NAME OF YOUR LEGAL ENTITY: DRAXIS
country: Greece

1. Have your legal entity appointed a Data Privacy Officer or a representative in this matter?

Yes No

If yes, please give his/her contact detail(s):

name: Stavros Tekes

email: stavros@draxis.gr

phone: 0030 2310 274566

2. Do you plan to process any personal data for the purposes of PARSEC Project? (kindly report to definitions p.1 before answering)

Yes No

IF YES TO QUESTION 2

3. Are any of these personal data health data?

Yes No

4. In which country will the data be processed?

- Greece

5. Will the data be collected:

Directly from the data subject?

Via a platform that you -or another project partner- develop?

Via a platform not related to the project?

6. Will you receive any personal data from another project partner(s)?

Yes No

If yes: which one(s)?

- EARSC
- Avaesen
- BioSense Institute
- Evenflow
- Eversis
- Geomatrix
- bwcon
- rasdaman

7. Will you transmit any personal data to another partner?

Yes No

If yes: which one(s)?

- EARSC
- Avaesen
- BioSense Institute
- Evenflow
- Eversis
- Geomatrix
- bwcon
- rasdaman

8. Will you transmit any personal data to a research works subcontractor(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the subcontractor(s) is located outside the EU, please specify the country:

-

-

-

9. Will you transmit any personal data to one of your affiliate(s)?

Yes No

If yes: Is it located in the EU?

Yes No

If the affiliate(s) is located outside the EU, please specify the country:

-

-

-

10. Tick the security measures that will be implemented to prevent unauthorized access to personal data or the equipment

Logical security control:

Encryption

Anonymisation

Partitioning data

Logical access control (Methods to define and attribute users profiles)

Traceability (logging)

Secured archiving

Paper document security

Minimising the amount of personal data (e.g by Filtering and removal, Reducing sensitivity via conversion, Reducing the identifying nature of data, Reducing data accumulation, Restricting data access)

Physical Security Control

Operating security (Policies implemented to reduce the possibility and the impact of risks on assets supporting personal data.)

Clamping down on malicious software

Managing workstations

Website security

Backups security

Maintenance security

Processing contracts (to use subcontractors which are able to provide effective sufficient guarantees, and to sign a contract which defines the subject, the length and the purpose of the processing, as well as obligations of each party)

Network security

Physical access control

Monitoring network activity

Hardware security

Avoiding sources of non-human risk (to document implantation area, which should not be subject to environmental disasters (e.g flood zone, earthquake etc..) , fire hazard, water hazard)

Organizational Control

- Managing personal data violations (Existence of a process that can detect and treat incidents that may affect the data subjects' civil liberties and privacy)
- Personnel management (Existence of a policy describing awareness-raising controls within staff, and when persons who have been accessing data leave their job)
- Relations with third parties (Existence of a policy and processes reducing the risk that legitimate access to personal data by third parties may pose to the data subjects' civil liberties and privacy)
- Supervision (Existence of a policy and processes to obtain an organization able to manage and control the protection of personal data held within it)

Other (please specify)

-
-
-

Annex 2

PRIVACY POLICY [website]

Acting as a lead partner for communication activities within the PARSEC Project (*hereinafter, the Project*), Evenflow SPRL (“*Data Controller*”) has set up and is curating the PARSEC website: www.parsec-accelerator.eu (*hereinafter, the Website*) and is managing the distribution of project-related news.

This privacy policy (*hereinafter, the Policy*) concerns both the voluntarily submitted data and the automatically collected data which users have provided while browsing the Website. The Policy outlines the terms of data collection, storage, and processing, answering the following questions:

1. **What information do we collect?**
2. **Why do we collect information?**
3. **Who holds or processes the data?**
4. **Where and for how long do we keep your information?**
5. **What are your rights and choices?**
6. **Which is the applicable law and jurisdiction?**
7. **How to contact us?**

1. What information do we collect?

Part of the data we collect is Personal Data, meaning information relating to an identified or identifiable natural person. Information is collected in two ways: (I) voluntarily supplied by the user, and (II) automatically collected while browsing the Website or reading the email updates.

2. Information you supply

Interested visitors may submit, of their own volition, Personal Data through the various “Contact forms” on the Website. You are free to consent to the use of your data for specific purposes which are clearly stated at the point of data collection. When deemed necessary, we may share this information with other consortium partners which are GDPR compliant.

Visitors may submit the following data (including Personal Data).

- Name
- Email address
- A description (by selection of check-boxes) of their desired engagement model (e.g. applicant, investor, etc.)

3. Information collected while you browse the Website or read the email updates

We use Google Analytics to collect information about how and when the Website is used, although **none of this kind of information is personally identifiable**, in and of itself.

The information collected includes:

- Your device’s IP address, from which an estimation of your geographic location is made (note that we have instructed Google Analytics to mask a portion of the IP address which is stored and processed);
- The device and/or browser you used to access the Website;
- Which pages you have viewed, in which order, and for how long.

We use cookies (small text files stored on your computer) and other technologies (such as pixel tags) to record information about your browsing, for instance, whether you have visited the Website before.

We collect similar information related to our email updates, including:

- How many times the email was opened;
- Which links were clicked and how often.

4. Why do we collect information?

We collect information for one or more of the following reasons:

- To respond to questions and requests concerning the project, e.g. for the means of guiding interested parties through the process of becoming applicants;
- To send out emails in order to inform subscribers about our project;
- To monitor, evaluate and improve our communication activities.

5. Who holds or processes the data?

We use a range of third-party service providers (“Data Processors”) to assist us in delivering services. Aside from these service providers, and when deemed necessary, certain Project partners, we do not share your information with any other third parties. **We never sell your information or use it for advertising purposes.**

The Data Processors we use include:

- **Mailchimp** to send out email updates;
- **FormCraft/WordPress** to collect subscription information from interested visitors;
- **Google Analytics** to process information about your use of the Website.

Evenflow SPRL has signed Privacy Policy Agreements (or equivalent legal documents) with these providers. We share information with them for the purposes of supplying the services mentioned, in a manner compliant with the Policy.

6. Where and for how long do we keep your information?

We take all reasonable means to make sure that Personal Data is safe with us. Physical and electronic security practices as well as managerial measures are in place. They are regularly reviewed as part of a maintenance and update cycle.

Data are sometimes stored by third parties (as listed above), and as such may be stored anywhere in the world.

Unless you request otherwise, we will keep the information you submit voluntarily with us until 6 months after the end of the project, i.e. the 30th of April 2022.

We have instructed Google Analytics to store data related to user identifiers (including cookies) for **38 months** before automatically deleting them. The countdown is reset when a user takes an action such as returning to the Website.

Non-identifiable, aggregate information will be recorded in our project reports (e.g. in the form of charts and diagrams) and as such does not have a “shelf life”.

7. What are your rights and choices?

You can choose to disable cookies or delete any individual cookie (see here). You can read more about how Google Analytics collects and processes website use data **here**, and about its use of cookies **here**.

Across all the platforms we use for subscription, you can choose to unsubscribe at any time. In compliance with applicable law, we can make users’ Personal Data available by their request. Similar requests can be submitted for the purpose of **correcting, updating or deleting data**. Please send such requests to the email address below.

8. Which is the applicable law and jurisdiction?

Any dispute arising from, or related to the use of the Website or to the acceptance, interpretation or observance of the Policy shall be submitted to the exclusive jurisdiction of the competent Court of Belgium which shall apply the Belgian law.

9. How to contact us?

To know more about our Policy, or make a request, please contact us at info@parsec-accelerator.eu

Annex 3

General conditions of participation in PARSEC events



General conditions of participation

With the registration, the following conditions are accepted:

1. **Consent to the use of my personal data. Data Privacy Statement**

When participating in this event you agree that your personal data collected during this registration may be stored and used for the organization and realization of this event. Your consent is mandatory for your participation.

Upon completion of the event, your data will be saved to a database. Should the event be supported by a public project, your data will be stored as long as is specified in the respective funding guidelines (5 years as a rule). In case you have not booked any new events with bwcon e. V or bwcon GmbH within this time period, your data will be deleted automatically.

Furthermore, you give consent to bwcon e. V. respectively bwcon GmbH and the European Association of Remote Sensing Companies, as coordinator of PARSEC, to use your personal data in order to send you information regarding the innovation and technology sector.

You agree that bwcon GmbH as the operative arm of bwcon e.V. executes certain administrative tasks based on an agency agreement and bwcon GmbH and the PARSEC work closely together executing the PARSEC Bootcamp. Within this defined frame, employees of bwcon GmbH and members of the PARSEC may have access to your data. Beyond that, your personal data will not be passed on to third parties without your explicit consent or a legal basis.

The above-mentioned declarations of consent may be revoked at any time for the



future if and as long as the storage and the processing of your data are not mandatory for the organization of the event (section 28 para. 1 BDSG [German Federal Data Protection Act]). Moreover, you have a right to free information about your stored data and, if applicable, a right to the correction, blocking or deletion of such data. The responsible body to be contacted for this is:

bwcon GmbH
Seyfferstr. 34
70197 Stuttgart
Telefax: +49 711 18421 600
E-Mail: info@bwcon.de

2. Publication of the #100PARSEC list

When participating in this event you agree that the legal name of the company you represent and which is a beneficiary of the PARSEC Accelerator first stage will be published on the website of the PARSEC Accelerator and other PARSEC communication channels. The list with legal names will be also used by the PARSEC partners.

3. Image rights

The video will be recorded and available for participants on the Hyperspace. By attending the online event you expressly accept the recording, the use and the broadcasting of the recorded material, including your image. Parts of the recordings of the online event may be used for PARSEC outreach purposes.





Our Partners



This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No 824478.